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|--|---------------------------------|--|--|-----------------|--------------------------------|-----------------|---------------|
| Center Name: YDI Westside Community Center | | Address: 1250 Isleta SW Albuquerque, NM 87105 | | | Phone: (505)350-4960 | | |
| License Number: 161803 | Issue Date: 03/3/2016 | Expiration Date: 03/2/2017 | Type: 2 Star Child Care Center | | Status: Licensed | | |
| Capacity | | | | | Census | | |
| Over Age 2: | 23 | Under Age 2: | 0 | Night Care: | 0 | Playground: | 23 |
| | | Over 2: | 14 | Under 2: | 0 | | |
| Days and Hours of Operation | | | | | | | |
| | <u>Monday</u> | <u>Tuesday</u> | <u>Wednesday</u> | <u>Thursday</u> | <u>Friday</u> | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times: | 07:30 AM | 07:30 AM | 07:30 AM | 07:30 AM | 07:30 AM | Closed | Closed |
| Closing Times: | 02:00 PM | 02:00 PM | 02:00 PM | 02:00 PM | 02:00 PM | | |
| # of Classrooms: 1 | Purpose: Annual | | Date: 01/18/2017 | | Time: 10:00 AM | | |
| Comments | | | | | | | |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure | |
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| 8.16.2.11 A TYPES OF LICENSES | Not Inspected |
| 8.16.2.11 B RENEWAL OF LICENSE | Not Inspected |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE | Not Inspected |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS | Not Inspected |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES | Not Inspected |
| 8.16.2.18 D COMPLAINTS | Not Inspected |
| 8.16.2.21 A LICENSING REQUIREMENTS | Not Inspected |
| 8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center failed to post the maximum capacity of the playground on the doors to the playground. Regulation: 8.16.2.21B(3)(b) <u>Corrective Action Plan</u> The center will post the maximum capacity of the playground on the doors to the playground. Date to be Completed: 02/17/2017 <u>Deficiencies</u> The center failed to post classroom capacities, and ratios and <u>group sizes</u> in an area of the room that is easily visible to parents, staff and visitors. Regulation: 8.16.2.21B(3)(c) <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. Date to be Completed: 02/17/2017 | Non-compliance |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS | Not Inspected |

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| Center Name: YDI Westside Community Center | License Number: 161803 | Date: 01/18/2017 |
| Administrative Requirements | | |
| 8.16.2.22 A ADMINISTRATION RECORDS <u>Deficiencies</u> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the most recent environmental health inspection report. Regulation: 8.16.2.22A <u>Corrective Action Plan</u> The center will post the missing item. Date to be Completed: 02/17/2017 | | Non-compliance |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT | | Compliance |
| 8.16.2.22 C POLICY AND PROCEDURES <u>Deficiencies</u> The center did not have available for review written policies and procedures covering expulsion of children. Regulation: 8.16.2.22C(1)-(8) <u>Corrective Action Plan</u> The center will complete written policies and procedures for the missing area(s). Date to be Completed: 02/17/2017 <u>Deficiencies</u> The program does not have an up to date emergency evacuation and disaster preparedness plan approved by the department. The plan for continuity of care is not available. Regulation: 8.16.2.22C(8) <u>Corrective Action Plan</u> An emergency evacuation and disaster preparedness plan will be developed. Date to be Completed: 02/17/2017 | | Non-compliance |
| 8.16.2.22 D FAMILY HANDBOOK | | Compliance |
| 8.16.2.22 E CHILDREN'S RECORDS | | Compliance |
| 8.16.2.22 F PERSONNEL RECORDS <u>Deficiencies</u> From the review of staff records, it was determined that 2 out of 3 staff records does/do not include a background check. See Staff Records 8.16.2.22 form for staff with this missing information. In the required every 5 years. Regulation: 8.16.2.22F(1)(e) <u>Corrective Action Plan</u> The center will obtain documentation of a background check. Date to be Completed: 02/17/2017 <u>Deficiencies</u> From the review of staff records, it was determined that 1 out of 3 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training. Regulation: 8.16.2.22F(1)(g) <u>Corrective Action Plan</u> The center will obtain documentation of first-aid and CPR training and retain on file. Date to be Completed: 02/17/2017 | | Non-compliance |

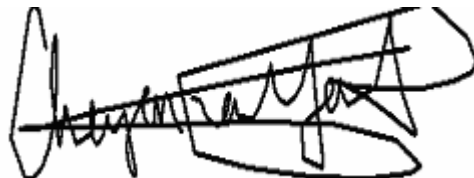
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| Center Name: YDI Westside Community Center | License Number: 161803 | Date: 01/18/2017 |
| Administrative Requirements | | |
| 8.16.2.22 G PERSONNEL HANDBOOK | | Compliance |
| Personnel & Staffing | | |
| 8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS | | Compliance |
| 8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING | | Compliance |
| 8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES | | Compliance |
| Services & Care of Children | | |
| 8.16.2.24 A GUIDANCE | | Compliance |
| 8.16.2.24 B NAPS OR REST PERIOD | | Compliance |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS | | N/A |
| 8.16.2.24 D DIAPERING AND TOILETING | | Compliance |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS | | N/A |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE | | N/A |
| 8.16.2.24 G PHYSICAL ENVIRONMENT | | Compliance |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT | | Compliance |
| 8.16.2.24 I EQUIPMENT AND PROGRAM | | Compliance |
| 8.16.2.24 J OUTDOOR PLAY AREAS | | Compliance |
| 8.16.2.24 K SWIMMING, WADING AND WATER | | N/A |
| 8.16.2.24 L FIELD TRIPS | | N/A |
| Food Service | | |
| 8.16.2.25 B MEALS AND SNACKS | | Compliance |
| 8.16.2.25 C MENUS | | Compliance |
| 8.16.2.25 D KITCHENS | | Compliance |
| 8.16.2.25 E MEAL TIMES | | Compliance |
| Health & Safety Requirements | | |
| 8.16.2.26 A HYGIENE | | Compliance |
| 8.16.2.26 B FIRST AID REQUIREMENTS | | Compliance |
| 8.16.2.26 C MEDICATION | | Compliance |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS | | Not Inspected |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS | | N/A |
| Buildings, Grounds & Safety | | |
| 8.16.2.29 A HOUSEKEEPING | | Compliance |
| 8.16.2.29 B PEST CONTROL | | Compliance |
| 8.16.2.29 C MECHANICAL SYSTEMS | | Compliance |
| 8.16.2.29 D WATER AND WASTE | | Compliance |

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| Center Name: YDI Westside Community Center | License Number: 161803 | Date: 01/18/2017 |
| Buildings, Grounds & Safety | | |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL | Compliance | |
| 8.16.2.29 F EXITS AND WINDOWS | Compliance | |
| 8.16.2.29 G TOILET AND BATHING FACILITIES | Compliance | |
| 8.16.2.29 H SAFETY COMPLIANCE <u>Deficiencies</u> The center does not have verification of an annual fire inspection from the fire authority having jurisdiction. Regulation: 8.16.2.29H(3)(e) <u>Corrective Action Plan</u> An annual fire inspection will be requested from the fire authority having jurisdiction over the center. Date to be Completed: 02/17/2017 <u>Deficiencies</u> The list of emergency telephone numbers did not include a phone number for fire, police, ambulance and the poison control center; was not posted next to the phone. Regulation: 8.16.2.29H(3)(g) <u>Corrective Action Plan</u> A complete list of emergency phone numbers will be posted next to the phone or on the phone itself if a cordless phone is used. Date to be Completed: 02/17/2017 | Non-compliance | |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES | Compliance | |
| 8.16.2.29 J PETS | N/A | |

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

LM 11:35

01/18/2017



01/18/2017

Surveyor: Lucille Mizner

Date

Facility Rep: Cheyenna Yates

Date